ON-LINE COLLABORATION REFERENCE TOOL FOR SCHOOL TEAMS

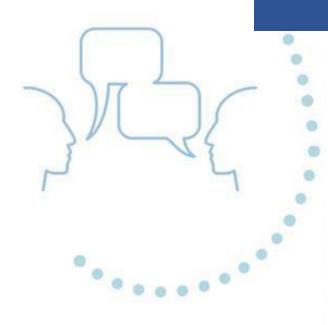
KNOWLEDGE BUILDING PROMPTS

I wonder...

I still need to understand... My theory is... Building on to this idea... This does not explain... We need evidence for... I would want to investigate... A promising idea... Another way of looking at it... An example might be... A comparison/analogy is...

Another way of saying this is...

Balance Completing Tasks with Nurturing Relationships





New Pedagogies for **Deep Learning**[™] A GLOBAL PARTNERSHIP

In Advance of Your Meeting:

- Specify meeting length of no more than an hour.
- Clarify purpose and provide all reading materials in an email
- Clarify roles and how decisions will be made
- If you will be recording the meeting, let them know.
- Share this reference tool that clarifies the norms of collaboration and the knowledge building prompts that generate shared thinking

NORMS OF COLLABORATION

- Presume positive intentions: this is my best thinking at this
- time—my ideas can change as I learn and grow
- Let's be hard on ideas and soft on people
- Demonstrate mutual respect for everyone's
 - perspective, pace and journey. We are all learning
- Employ skillful listening
- Trust and be trustworthy
- Balance participation: every voice needs to be heard

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